

Presentation Skills for Trainers

Professional Trainer Development Programme

Module 1

Two Day Workshop



Why Attend?

The ability of a trainer to bring the subject alive is absolutely vital if participants are to be fully engaged. Obviously you need to have good material, but this alone is not enough to run a successful training session. It's not only what you say but also how you say it that enables you to really get your points across. Presentation Skills for Trainers is a course especially geared to helping trainers use the skills of professional presenters to present topics with confidence. The training also provides an insight into learning theory and training design.

What Will You Learn?

Objectives:

- Effectively plan and structure a presentation or training session
- Confidently and professionally present a training session
- Successfully manage visual media to enhance learning
- Interact effectively with course participants and successfully handle questions

Specifically You Will Learn:

- How to clarify and write the objectives of a presentation or training session
- How to plan and structure a training session to appeal to all learning styles
- How to quickly gain rapport with a new group of participants
- How to boost the motivation level of the audience to listen to you
- How to use your voice qualities and body language to connect with a group
- How to utilise stance and movement to best effect
- How to get participants involved
- How to respond to questions from an audience
- How to overcome nerves to look and feel confident when presenting
- How to interact with visual media to make it work for you

How Will You Learn?

This is a very practical workshop that combines a mixture of inputs with opportunities for you to put your learning into action. You will receive personal feedback and coaching to enhance your performance.

What If? What will be the benefits?

You will be able to immediately use your skills in any training event, or other situations where you are speaking to a group. Just imagine feeling really confident and speaking with impact every time. Notice the positive reaction from the audience as you hold their attention. These are powerful skills that will stay with you as a trainer and be of continual benefit in your career.